NORTON SUB HAMDON COMMUNITY LAND TRUST LTD.

A Community Benefit Society
FCA Registration No. 31698R

Minutes of The Board of Directors

held on Monday 20 October 2025 at 7.30pm
in Norton Sub Hamdon Village Hall

Attendees:

Niall Clifford (NC)	Chair
Chris Westwood (CW)	Secretary
Lindsay Higgins (LH)	
Simon Harris (SH)	
Rowena Alsey (RA)	
Anne Fairweather (AF)	
Lisa Gartell (LG)	
Mick Way (MW)	

1. Election of Chair

New Chairman Simon Harris proposed by NC seconded by CW and approved by Board

2 Apologies for absence

Kevin Mountain (KM)

3. Welcome to new members

None but approaches to be made to Peter Prager, Nic Hale and Toby Gartell

4 Declarations of interest (Annual revision/new Declarations)

None

5. Minutes of previous meeting

Approved and signed

6. Matters arising from previous meeting

MC requested that he only attend Board meetings when his input is required i.e. The proposed new shop counter and refurbishment of shop. Accepted.

Norton Parish Council have donated £500 for the new shop counter. A local builder has offered to build it for free but will require about £350 for materials. He won't be able to start until January but it was decided to utilise Parish Council funds for this. Once the new lease is sorted MW will use his own plans so this new counter will only be temporary.

7. Appointment of Secretary

Chris Westwood proposed by SH seconded by RA. Approved.

8. Annual FCA Return

Accounts to be submitted to the FCA by CW

9. Appointment of Treasurer

Lindsay Higgins proposed by LG seconded by AF. Approved

LH requires a book keeper to assist and will be approaching Chambers (Accountants) who can assist at £30 per Hour.

10. Co-options onto Board

Kevin Mountain co-opted as the Chiselborough PC representative.

11. Appointments to Shop Committee

Remaining the same

12 Appointments to Shop Operational Committee

Remaining the same

13. Applications for Membership

None

14. Any matters arising from the AGM

None

15. Secretary and Action Log

Action Log discussed and updated.

16. Review of Standing Orders

Jonathan Naughton is putting together a review of policies and Standing Orders. Board was put on notice that their input will be needed.

17. Any other Urgent Business

Proposed Post Office Review to compare business before and after the change of hours. We are asking Nicola Rusling to assist.

Everys have been appointed as our new solicitors.

21.00 Meeting finished

Next meeting date

Tuesday 18th November 7.00pm in the Reading Room.

NORTON SUB HAMDON
COMMUNITY
LAND TRUST Ltd